

ACE Reconciliation

See last page(s) - NOTES SECTION - for additional CBP helps and notes.

CBP's CSMS 18-000144 stated CBP will NO longer apply 'Blanket Filing' to any importer's that participated, in the past, when the process was via ACS.

NOR will CBP accept importer applications to participate in 'Blanket Filing' via ACE.

To accommodate this CBP change, we've added new input items and edits within the customer master entry, as follows:

Customer Master

 C for Customs Brokerage

 A for Addl Info

Reconciliation Participant?:

 Y = Yes, Importer is a CBP Reconciliation Participant

 N = No, Importer is NOT a CBP Reconciliation Participant

 B = Importer files Blanket Recon (Always transmit Recon Flag)

 When entering B, the Reconciliation Code prompt MUST be completed.

Edits get applied when posting or transmitting the Entry Summary based on the above flag entered.

ACE Reconciliation

Flagging 7501 Entry Summary

If the customer master, for the importer, is not setup for Recon Flag default, you will need to flag each entry summary. The flag is located on 7501 entry screen, prompt 'Recon Flag...:'. Enter a / for choice of flags. If entry was previously filed on a reconciliation, the reconciliation file number will display to the right of 'Recon Flag' prompt.

NOTE: Blanket filing is NOT an option in ACE. Each entry, subject to reconciliation, MUST be marked/flagged.

DEV 1

File Edit Setup Run Help

ATCB020 Formal/Informal Shipment Entry Rev/04.00.00

Department....: xxx
File No.....:

Initial Date.:
Operator.....:
Entry Number.:

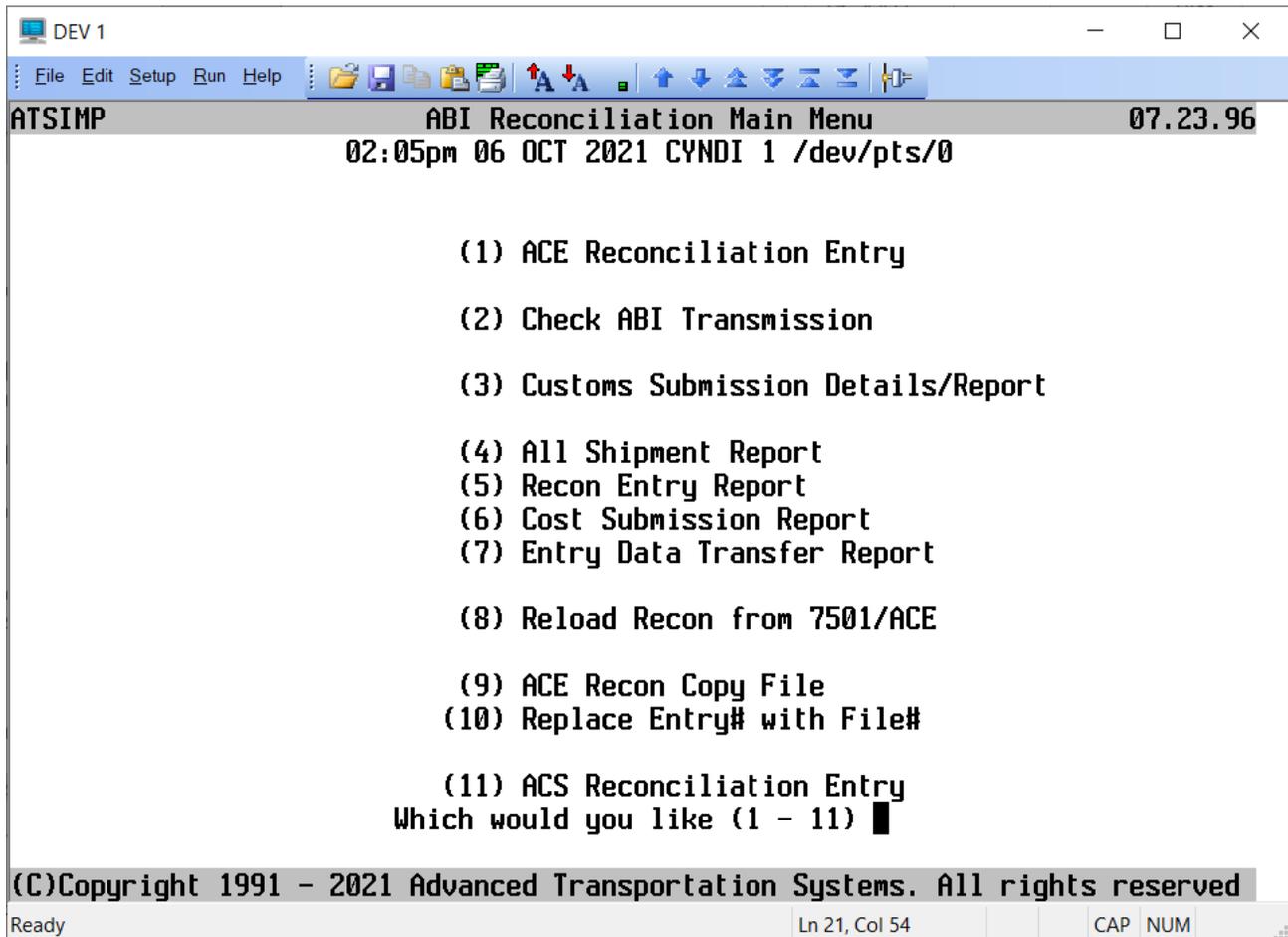
3. Imp. of Record:
4. Consignee.....:
5. Est. Entry Date:
6. Entry Type....: Live?:
7. Miss Doc.....:
8. CST No.....:
9. Statement Type:
10. Elected Stmt Date:
11. Misc. Ind.....:
12. Port of Unldg:
13. Port of Ldg...:
14. Export Date...:
15. Import Date...:
16. Entry Port...:
17. G.O. No.....:
18. G.O. Date.....:
19. I.T. No.....:
20. I.T. Date.....:
21. I.T. Port.....:
22. I.T. Carrier.:
23. Loc of Goods...: DES Port:
24. Ttl No of Inv:
25. Manifest No...:
26. Mfst Itm No...:
27. Mawb - OB/L...:
28. Quantity.....: ()
30. Ult State.....:
31. Recon Flag...:
32. Memo Line.:
33. Agent.....:

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ACE Reconciliation

Reconciliation Menu

Location of below menu = Customs Brokerage->Forms Entry & Print->ABI Reconciliation Menu



ACE Reconciliation Entry = To create the reconciliation entry summary type 09 with the underlying entry summaries being reconciled.

Check ABI Transmission = To check ABI Response

Customs Submission = The reporting options for filing with customs and creating the CBP required header/spreadsheets are NO longer required by CBP but your importer may ask for them.

If Reconciliation is Decrease in Duties and refund desired, Header and Entry-By-Entry spreadsheet are required for CBP

If Reconciliation is Decrease and importer waives the refund. Header and Aggregate Recon Spreadsheet are required for CBP

If Reconciliation is Aggregate (No Change)

ACE Reconciliation

All Shipment Report = A report listing of 7501 entries within the system that were or were not flagged for reconciliation.

Recon Entry Report = A report listing the reconciliation entries created with details of the entries attached to each reconciliation.

Cost Submission Report = A report listing entries with HTS/Tariff information for items that MAY require Reconciliation filing.

Entry Data Transfer Report = To create a spreadsheet for specific importer for detailed Entry Summary information. Includes option to run Short or Long version.

Short version = less information

Long version = more information - Ex: tariff UOM, rate, MID, etc..

Reload Recon from 7501/ACE = Program will reload information into a previously loaded Reconciliation file with current information from either the system 7501 or from Queried Entry responses from ACE.

ACE Recon Copy File = To copy the underlying entries from one reconciliation file to another file. SHOULD ONLY BE USED BY ATS

Replace Entry# with File# = When underlying entries were loaded by importing a spreadsheet and many of those entries were created by you in FasTrax but the importer failed to provide the actual file number.

ACS Reconciliation Entry = For those reconciliation entries created prior to 2020 when CBP only allowed ACS Reconciliation filing.

ACE Reconciliation

Reconciliation Entry Screen

ATSi FasTrax DEV

File Edit Setup Run Help

ACE.RECON ACE Reconciliation Screen Rev: 03.01.18

File Number....: xxx.nnnnnnnn Date: By:

1. Entry Number...: 2. Action Code...:

3. Recon Port.....:

4. Customer.....: Importer Id No.: 5. 4811 Ref No...:

6. Surety Code....: 7. Type Code.....:

8. Cntry of Entry.: 9. Agg Ref Waiver:

10. Prior Disc Ind.:

11. Payment Type...: Branch Des: 12. Pay Due Date...:

13. Comment (Does not transmit to ACE)

14. Ttl Duty Recon: Ttl Orig: Pay Duty:

15. Ttl Tax Recon.: Ttl Orig: Pay Tax.:

16. Fee Code Description Recon Amount Orig Amount Pay Fee Amnt

17. Interest Amount:

Ready Ln 2, Col 22 CAP NUM

File Number: Enter department code.NEW
Example: 01.NEW

Recon Port: All Entry Ports allowed. Per CBP, if the importer is assigned to a Center, then that Center will work the Reconciliation. HOWEVER, if the importer is NOT assigned to a Center, then the Reconciliation should be transmitted to their local port of entry for routing. Instructions will need to go out to those CBP ports as to how they will handle those entries.

Customer: Enter the importer of record for said entries that will be filed with this reconciliation.

Importer Id No: The IRS# listed in the customer master file for above Customer.

NOTE: The IRS# must be the exact IRS# used at time of the original entry transmission to ACE.

4811 Ref No: This is the Agent/Broker (4811) Reference ID for 3rd party. The CF4811 must be on file with customs and is the identification of the U.S. party or other entity (individual or firm) to whom refunds, bills, or notices of extension of suspension of liquidation are to be sent (if other than the Importer of Record). Prompt defaults to the 4811 Ref No from the customer master file of the importer. Leave blank if no 4811 Reference # applicable.

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Surety Code: Prompt auto displays the bond surety code listed in the customer master file of importer's account. The Reconciliation Bond Rider MUST be on file with CBP.

NOTE: If the current surety for this customer is not the same used when the original entries transmitted to ACE, you must change it to reflect the surety used on the original entries. If you are unsure then query the original entry summaries with ABI. The response displays the surety code originally used.

Type Code: Enter / to select from the 22 reconciliation type codes.

Many system edits get applied based on the Type Code entered.

BE VERY CAREFUL WHEN SELECTING APPROPRIATE CODE.

NOTES per CBP CATAIR documentation:

The Reconciliation Type Code consists of **three** parts.

Position 1 = An indication as to whether the reconciliation filing is to report changed data or the filing is a 'No Change' closeout.

N = No change; close out only.

C = Changed data is being reported.

Position 2 = An indication as to the reconciliation reporting/revenue accounting method being requested.

E = **Entry-by-Entry method.** Change to revenue is accounted for at both the ES and reconciled line level. **THIS MUST BE USED IF A REFUND IS DUE FROM CBP.**

A = **Aggregate method.** Change to revenue not reported (for a 'no change') **OR** is accounted for at reconciled line level only.

Position 3 = An indication as to which reconciliation issue(s) this filing is addressing.

1 = Value.

2 = Classification.

3 = 9802.

4 = Value and Classification.

5 = Value and 9802.

6 = Classification and 9802.

7 = Value, Classification, and 9802.

8 = Free Trade Agreement (FTA).

Examples:

Type Code 'NA1' = No Change Reconciliation, Aggregate, (001) Value and NO Revenue generated

Type Code 'CE1' = CHANGE, ENTRY-BY-ENTRY, Reconciling underlying entry summaries flagged with issue (001) Value.

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Cntry of Entry: An indication as to where the underlying import entries were filed. **NOTES per CBP:** Underlying entries filed in Puerto Rico OR the U.S. Virgin Islands MUST be on a **SEPARATE** Reconciliation.

US = All underlying entries filed in the (50) United States.

PR = All underlying entries filed in Puerto Rico.

VI = All underlying entries filed in the U.S. Virgin Islands.

Agg Ref Waiver: Aggregate Refund Waiver

Y = the Importer waives any claim to a refund on an **Aggregate**

Change. Only applicable to Type Codes with an A in second position.

N = Refund Waiver is not requested or not allowed

Prior Disc Ind:

Y = Prior disclosure has been made on one or more of the associated Entries.

No = Prior disclosure has NOT been made on one or more of the associated Entries.

NOTES per CBP:

A prior disclosure exists when a person concerned discloses the circumstances of a violation pursuant to the Customs Regulations. A prior disclosure covers situations in which the circumstances of a violation of 19 USC 1592 are revealed voluntarily. Pursuant to section 1592(c)(4), the person revealing the information must disclose the circumstances of a violation before, or without knowledge of, the commencement of a formal investigation of the violation.

Payment Type: Enter a '/' to view the list of options.

NOTE: Prompt works same as the payment type located on the 7501 entry screen.

1 = Statement Type 1, (NON-Statement) no increase due or payment is made by check to CBP.

2 = Statement Type 2, an ABI statement will be generated to the broker in the broker's name and IRS# for payment via ACH.

3 = Statement Type 3, an ABI statement will be generated to the broker in the importer's name and IRS# for payment via ACH by the broker OR paid by check to CBP.

Branch Des: Leave this prompt blank unless you meet the below statement: A code that allows a filer to designate separate statements for individual branches within the same port code. This code is mandatory for statement filers using a Client Branch Designation. Entry summaries with the same processing district/port code, scheduled pay date, payment type indicator, and client branch designation code appear on the same statement. Use of this field at a port requires prior approval through the Customs Client Representative. This statement was retrieved from the CATAIR, Reconciliation Section (REC).

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Payment Due Date: If to be on an ABI Statement enter the Payment Due Date. If statement type 1 then leave blank. It must be greater than the current date and it cannot be a Saturday, Sunday, or CBP holiday. A scheduled pay date of 90-days or greater, the system date will be rejected.

Interest Amount: After the associated underlying entry summaries are added. If an interest amount is calculated per each, the total owed to CBP displays.

CBP Notes from website: <https://www.cbp.gov/trade/entry-summary/reconciliation/technical-information/interest-calculation>

The importer or filer calculates the Reconciliation interest due if the Reconciliation results in an increase in duties, taxes, or fees. The amount of interest calculated will be paid at the time of Reconciliation filing. Midpoint interest calculation will be used for Aggregate Reconciliations.

Entry-by-entry interest calculation will be used for Entry-by-entry Reconciliations.

When Reconciliations result in a claim for a refund:

For Value, 9802 and Classification Reconciliations where the importer claims a refund, **interest calculation will be done by Customs upon liquidation of the Reconciliation**, on an entry-by-entry basis. For NAFTA Reconciliations claiming a refund, CBP will calculate interest from the date of filing of the Reconciliation to the date it is liquidated. Refunds may only be claimed on Entry-by-entry Reconciliations.

When Reconciliations result in additional money owed to Customs:

The importer or filer calculates the Reconciliation interest due if the Reconciliation results in an increase in duties, taxes, or fees. The amount of interest calculated will be paid at the time of Reconciliation filing. Midpoint interest calculation will be used for Aggregate Reconciliations.

Entry-by-entry interest calculation will be used for Entry-by-entry Reconciliations.

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Modify Line:

Line#, (Q)uit, (H)ardCopy, (A)dd Info, (D)etails, AB(I) Messages,
(T)ransmit, (P)ost

(A)dd Info: to input other required/related information.

1. Contact Name....: CYNDI SPECK
2. Contact Email...: CYNDI@CBPSOFT.COM
3. Contact Phone...:

Free Trade Agreement Additional Information:

Summary Documentation Provided?:

NAFTA Article 303 Claim?.....:

Protest or Petition Filed?.....:

Classification Pending Action Information:

Classification Action Details?..:

Summary Documentation Provided?: Enter Y if Importer has provided a copy of the entry summary or equivalent documentation to any other person concerning the Free Trade Agreement. Otherwise, enter N

If Y was entered, the below displays for input:

CM Acct#	Name	Doc Recv Date
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NAFTA Article 303 Claim?: Enter Y if Importer is aware a claim has been made for refund, waiver, or reduction of duties relating to the goods within the meaning of NAFTA Article 303 concerning the Free Trade Agreement. Otherwise, enter N - **NOTE per CBP: Y is only allowed when Reconciliation Type Code is CE8**

If Y was entered, the below displays for input:

CM Acct#	Name	Claim Date	Claim ID
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Protest or Petition Filed?: Enter Y if a protest OR petition OR re-liquidation has been filed under any provision of law concerning the Free Trade Agreement. Otherwise, enter N.

If Y was entered, the below displays for input:

ACE Recon - FTA Protest OR Petition Claim Information

1. Protest OR Petition Id:

Classification Action Details?..: Enter Y if an Administrative Ruling OR Protest OR Court Action has been filed. Otherwise, enter N.

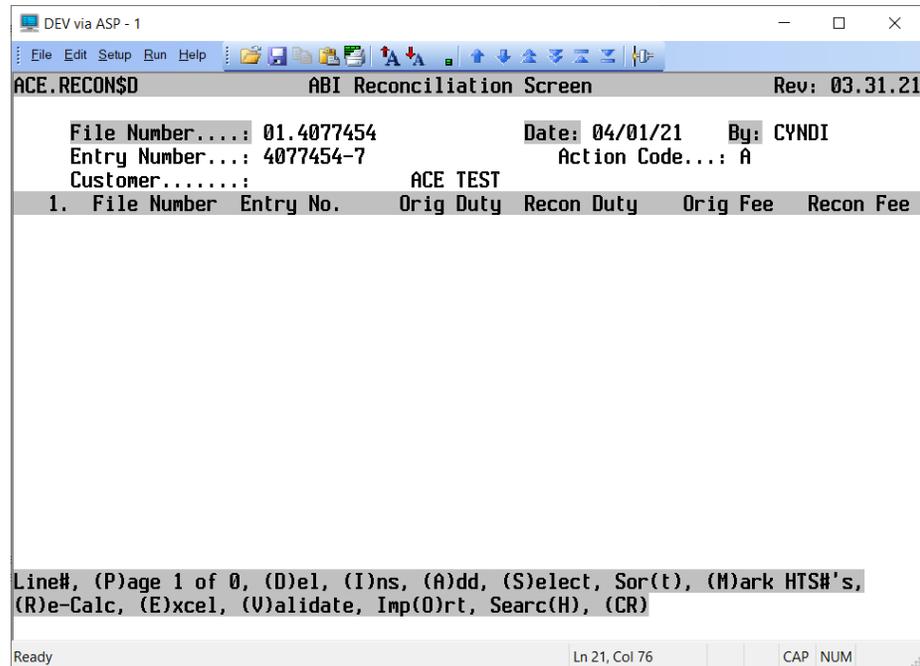
If Y was entered, the below displays for input:

ACE Recon - Classification Action Details

1. Classification Action Id Action

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(D)etails: To display/input details for the underlying entries.



Modify Line for the ABOVE Reconciliation Details screen:

Line#, (P)age 1 of 0, (D)el, (I)ns, (A)dd, (S)elect, Sor(t), (M)ark HTS#'s, (R)e-Calc, (E)xcel, (V)alidate, Imp(O)rt, Searc(H), (CR)

D = To delete an underlying entry. You can delete line by line OR by range (ex: 10-25) OR all lines by typing ALL
I = To insert a new file number.
A = To add an individual underlying entry.
S = to select individual underlying entries by 'date range' AND 'Recon Flag' entered on 7501. The below window displays for input:

Select Internal Files

1. Starting Selection Date.....: mm.dd.yy
2. Ending Selection Date.....:
3. Date Based On? (A/I/E/D/F/X):
ATS does NOT recommend the use of E (Entry Date) because MANY Entry Summaries do NOT contain an Est. Entry Date.
4. Entries with Recon Flag.....:
5. Include files from Entry Port:
6. Exclude files from Entry Port:

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7. Load from ACE Query?.....:
Enter Y to load underlying entry details from an ACE 7501 Query BEFORE exiting the Reconciliation file. Otherwise, enter N
8. Query Entries First?.....:
Enter Y to Query ALL underlying entries, except for those underlying entries received from another broker and obtain details, on file, in ACE. This will include any entries where a blanket flag was on file in ACS and CBP manually entered the reconciliation flag in ACE on any entries. It will also include any manual changes CBP performed, including adding tariff lines to entries. Reason being, the Reconciliation Entry MUST contain, and transmit, the details ACE currently has on file.
NOTE: ATS recommends input of Y
9. Crunch Line Items?.....:

T = to Sort the listed underlying entries in a specific order.

M = to mark specific tariffs applied to underlying entries. The assumption is all tariff numbers are subject to value recon change. However, via this option you can UNMARK those tariff numbers not subject.

NOTE: Also, you can change the Recon Value on a tariff number via this option by selecting tariff line. Cursor will then be positioned in field 'Recon Value' for changing.

R = To make value or percentage changes overall to the reconciliation WITHOUT going into the excel spreadsheet option below. Go to next to last page for details of Recalc screen input.

E = to load the existing Reconciliation information/details (underlying entries) into excel, allowing you to update any field. Once you've completed the changes in the spreadsheet, system will ask if you desire to reload the information back into your Reconciliation File.

NOTE: The spreadsheet is NOT an accurate picture of what monies owed or not owed. Reason is because it can NOT take into account of the Minimum/Maximum MPF.

V = Displays question:

Wish to (V)alidate Entries or (Q)uery from ABI,
(R)eport or (E)xit

V = Validate against received details from the ACE query. Any discrepancies will display.

Discrepancy Examples:

02.1234567 # of Lines in Recon not equal to # of Lines in CBP

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02.7654321 HTS# at line# 19 does not match CBP HTS#
           HTS# at line# 20 does not match CBP HTS#
           HTS# at line# 27 does not match CBP HTS#
           HTS# at line# 28 does not match CBP HTS#
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You will then be prompted to print a Hard Copy of discrepancies OR to RETURN. When choosing to RETURN you will be prompted with:

Wish to update records from (A)CE, (S)ystem or (L)eave as is?

Q = Query ALL underlying entries, except for those underlying entries received from another broker and obtain details, on file, in ACE. This will include any entries where a blanket flag was on file in ACS and CBP manually entered the reconciliation flag in ACE on any entries. It will also include any manual changes CBP performed, including adding tariff lines to entries. Reason being, the Reconciliation Entry MUST contain, and transmit, the details ACE currently has on file.

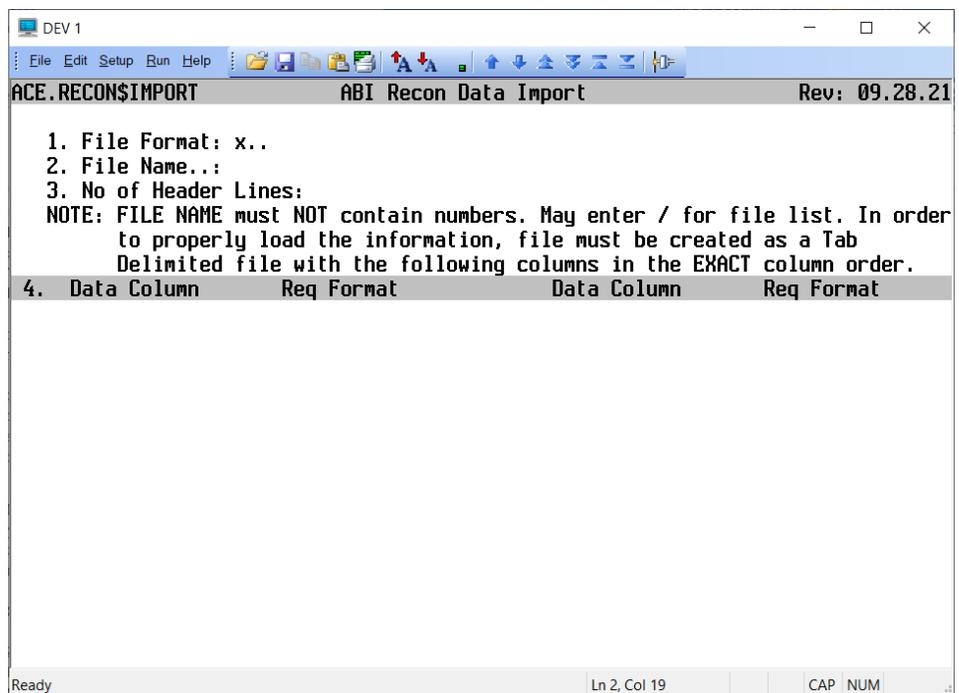
R = Print paper report or spreadsheet displaying data from 7501s, Liquidation, Reconciliation and 7501 vs Reconciliation

E = Exit and not view/validate

E = Creates an excel spreadsheet of all contained information, including the Recon Flag/Reason Code.

O = To load a received spreadsheet of data INTO the reconciliation file that was supplied to you OR that you created from scratch.

The following screen displays for input:



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File Format: choices are the below and VAST majority of clients use the STD

STD Standard Format
EXL Extended Format

Note VERY carefully the order in which the columns MUST be, and the format of each. If you have no information for a column, you MUST have that column available, leaving it blank in the spreadsheet UNLESS it is marked Y in 'Req' field.

Ex: Entry#, Entry Type, Import Date are reqd

File Name: enter the name of the file located on your specific computer - MUST include the COMPLETE path and name but should NOT include numbers:

Example: C:\RECON\cyndi.txt

OR you may enter / and locate the file to load.

Also, the excel spreadsheet you are importing MUST be saved as a tab delimited file (**IT CANNOT BE A STRAIGHT XLS**) file.

No. of Header Lines: Enter the amount of header lines in the spreadsheet listed PRIOR to beginning lines of actual data.

H = To locate, within the underlying entries, a specific try.

Recalc Screen:

Recon Value Modifications	
Original Total Value.....:	
Total Value Subject to Recon.....:	
Current Total Recon Value.....:	
1. Make a (V)alue, (P)ercent, (A)s Is, or (N)o change?.....:	
2. Re-calculate values for marked HTS Number's Only (Y/n)?:	
3. Enter the new Total Value.....:	
4. What Constitutes this new Value? (T)otal or (S)ubject?..:	
5. Enter the % change in value (use - to decrease).....:	

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Make a (V)alue, (P)ercent, (A)s Is, or (N)o change?:

V = make an overall Value change, the new value, entered on the below 'Enter the new Total Value will get distributed across the underlying entries.

P = if importer advised to increase the value by a specific percent, enter that percent. Example: 2 would increase the value by 2% of the original value

A = do nothing - recalculate based on details already in the underlying entries.

N = make no change and use only the original value.
Specifically used on NO CHANGE reconciliations. Example: Type Code NA1

Re-calculate values for marked HTS Number's Only (Y/n)?: Enter Y if the change ONLY applies to those HTS Numbers marked within the Mark HTS screen.

Enter the new Total Value: If Making a Value Change, enter the TOTAL new Value dollar amount.

4. What Constitutes this new Value? (T)otal or (S)ubject? This tells the system HOW the above entered Value Amount will get applied.

(T)otal = Enter T if you have the complete Total Dollar Amount for the new value amount.

(S)ubject = Enter S if you do NOT know the actual Total New Value Amount but instead ONLY know the increased dollar amount.

When Reconciliation is complete - verify main screen information is accurate and transmit.

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NOTES SECTION

1. Only one Reconciliation entry can be filed per group of issue type of underlying entries. FTA-flagged entries must have a separate Reconciliation entry filed.

Example, two underlying entry summaries, one flagged for value only (001), the other flagged for value & classification (004), these MUST be reconciled on SEPARATE Reconciliations.

2. **No longer submit original entry summary duty/fee amounts.** ACE will automatically populate the original values, duties, taxes, and fees. This information will be pulled from the associated entry summaries on file in ACE.

NOTE: The order of the tariff lines within an underlying entry MUST be exactly as it was originally filed via the Entry Summary transmission.

3. A CBP application to request participation will NO longer be submitted to CBP. In ACE, all importer of record numbers are flagged as eligible to participate in Reconciliation. If an importer exhibits misconduct, CBP retains the right to revoke participation and sets their Reconciliation participation eligibility indicator to "No" in their profile.

4. CBP's DIS handbook:

https://www.cbp.gov/sites/default/files/assets/documents/2018-Feb/ACE%20DIS%20XML%20Implementation%20Guide_Feb2018.pdf

The below 2, CBP websites, provide good and informative information for ACE Reconciliation filing:

<https://www.cbp.gov/trade/automated/news/recon>

<https://www.cbp.gov/trade/programs-administration/entry-summary/reconciliation/ace-reconciliation-frequently-asked-questions>

Below NOTES taken from CBP's ACE Reconciliation Handbook via web address:

<https://www.cbp.gov/sites/default/files/assets/documents/2016-Oct/ACE%20Reconciliation%20Prototype%20Handbook%20v1a%20%2810-19-2016%29.pdf>

Reconciliation allows an importer to revise certain elements of a summary entry that were indeterminable at the time the merchandise was entered.

There is NO special form NOR application process for requesting participation in the ACE Reconciliation Prototype. It is no longer required that importers submit a paper application for approval to the Reconciliation Team located in Washington, D.C. The act of obtaining a Reconciliation Bond Rider will notify CBP of the

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importer's intent to flag entries for Reconciliation, however, an importer must have a Reconciliation Bond Rider on file for each importer of record number that wishes to participate in the ACE Reconciliation Prototype (including the two-digit suffix). Adequate bond coverage must exist for the Reconciliation. Participants must have a rider and a continuous bond, which will be obligated on the underlying entries and used to cover the Reconciliation.

The below NOTES were copied from CBP's online Entry Summary Business Rules document located:

<https://www.cbp.gov/sites/default/files/assets/documents/2018-Feb/ACE%20Entry%20Summary%20Business%20Process%20TRADE%20%28external%29%208.0d%20%2802-28-2018%29.pdf>

ACE entry summaries may be flagged by the Trade for Reconciliation on an entry-by-entry or blanket basis. Upon ACE Reconciliation deployment, CBP will no longer apply blanket flags to underlying entries. Importers who wish to blanket flag entries must coordinate with their broker(s) in order to continue flagging in that manner. The Reconciliation entry summary (type 09) must be filed in ACE.

15.1.1 ACE will process the ABI Reconciliation transaction. The Reconciliation entry may contain both ACS and ACE underlying entry summaries as some entries may pre-date the July 23, 2016 mandatory date for type 01, 02, and 06 entries.

15.1.2 All Reconciliation entries must be filed in ACE regardless of whether the underlying entry was filed in ACS or ACE and regardless of whether it is a replacement, substitution or follow-up to a Reconciliation entry originally filed in ACS, upon ACE Reconciliation deployment.

15.1.3 ACE entry summaries that are flagged for Reconciliation do not need the Reconciliation flags removed prior to cancelling the entry summaries in ACE.